

# The Alderney Land Registry

Form D

Proof of Identity Form – Body Corporate  
Section 21(1) The Alderney Land  
And Property etc Law 1949

*Please read the guidance notes before completing this form*

**PART A – DETAILS OF PARTIES TO THE TRANSACTION**

(A separate form must be completed for each party to the transaction)

<b>Name of Body Corporate or other organisation:</b> (‘the Corporation’)	
<b>Registered Address</b>	
<b>Registered Number</b> (if applicable)	
<b>Country or Territory of Incorporation</b>	

**DETAILS OF INDIVIDUAL REPRESENTING THE CORPORATION**

<b>Name:</b>			
<b>Home Address:</b>			
<b>Connection with the Corporation</b>			
<b>Telephone Numbers:</b> (complete all)	<b>Home</b>	<b>Work</b>	<b>Mobile</b>

**DETAILS OF TRANSACTION**

<b>Type of Transaction:</b>	
<b>Title Number:</b>	
<b>Address of Property:</b>	

**CERTIFICATE**

I certify that the information that I have provided in this form is correct to the best of my knowledge and belief. I authorise the Alderney Land Registrar to make such additional searches and checks as necessary to confirm my identity.

**Signed:**

**Date:**

**This form must be completed not more than 28 days prior to the date of the transaction**

**PART B – EVIDENCE OF IDENTIFICATION**

**Certificate of Identity**

I, ..... (name of certifier or Land Registry Officer)

of ..... (address)

**Status:**

- Advocate       Practising Solicitor       Land Registry Officer
- Estate Agent in Alderney       Bank Manager (Bond Transactions Only)

Certify that ..... (name of individual) has produced to me the original(s) of the evidence of identity set out in Part C below and which I have inspected. I confirm that the photograph in the panel below, and which I have signed, is a true likeness of the person who has provided this evidence **AND**

**Where the Corporation is an Alderney Company:**

- A Certificate of Good Standing dated within the last three months which confirms that the Corporation has not been dissolved; and
- Evidence of the individual's authority to represent the Corporation

**Where the Corporation is some other form of Body Corporate:**

- Evidence that the Corporation still exists; and
- Evidence of the individual's authority to represent the Corporation

**Where the Corporation is not an Alderney Company:**

- Evidence that the Corporation is one and the same as the party to the transaction; and
- Evidence of the individual's authority to represent the Corporation

Signed:

Advocate/Solicitor/Land Registry Officer/Estate Agent/Bank Manager

Dated:

Name:  
(In block capitals)

Address:

Email:  
Telephone:

**Note:** The Land Registrar may contact you to check that the completed form is genuine. Please note you are required to keep a copy of this form, a photograph and copy of the documents used to prove identity for a period of seven years.

**Part C – Documents Produced to Prove Identity**

For completion by the person certifying identity in Part B

**Evidence of identity inspected**

You must inspect:

One of the following:

- Current valid full passport – State the Country of Issue and number of the passport
  
- Current United Kingdom, EU, Isle of Man, Channel Islands photocard driving licence (not a provisional licence) – State the number of the licence

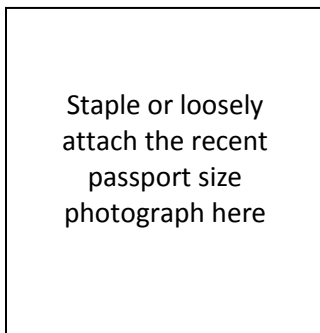
**AND**

One of the following:

- Utility bill not less than three months old
  
- Occupiers or Owners Rates Bill (or Council Tax Bill) for the current year
  
- Rent Book showing the rent paid for the last three months
  
- Mortgage Statement for the mortgage accounting year just ended

**Note:** All Statements must be postal statements – not electronic

**Photograph of person named in Section A**



Please sign your name  
on the back of the photograph and add the date

Please do not glue the photograph to the form

