

## **Alderney Land Registry**

Alderney Land & Property etc. Law, 1949

Application to register, amend or cancel entries on the Land Register

Sections 1 to 5 and 11, and any relevant Sections indicated in 2 below of this composite application form should be completed to support any application for registration made to the Land Registrar. Explanatory leaflet No 1 attached provides advice on completing this form. Applications should be supported by the Transfer, Lease, Bond, or any other document containing and indicating interests to be registered or cancelled including, where appropriate, a release or discharge of any Bond to be cancelled. The appropriate fees and duties must be paid as indicated in Section 11.

**Only the relevant parts of this form need be completed. This form can be completed on screen as an input form, or printed and then completed by typing or in manuscript.**

### **1. THE APPLICANT (Person or Firm lodging this application)**

Name:

Address:

Reference:

Telephone No:

Email:

I/We hereby apply for the registration of the transactions indicated in Section 2 of this application in respect of the property indicated in Section 3. I/We confirm that the information in this application is true and complete.

**Signature**

### **2. TRANSACTION TYPE**

(Please put a cross in the relevant box(es) and complete appropriate section(s) of this Application Form)

Section 6  Transfer of whole or part of a registered freehold property to new ownership

Section 7  Registration of a new Lease or Transfer of an existing Lease

Section 8  Registration of a Bond

Section 9  Cancellation of a Bond

Section 10  Creation, amendment or cancellation of a registered interest other than ownership or a Bond

Other transaction (please specify)

### 3. THE PROPERTY

Registered Property Address

Title Number

Date of Application

### 4. DOCUMENTS LODGED IN SUPPORT OF THIS APPLICATION

### 5. DELIVERY AND COLLECTION INSTRUCTIONS

**Please arrange for the Certificate of Registration to be:**

(put a cross in the appropriate box)

- collected from the Land Registry by the applicant
- posted to the Registered Property address
- posted to the person or firm lodging this application as indicated in Section 1
- emailed to the person or firm lodging this application as indicated in Section 1

## 6. TRANSFER OF FREEHOLD LAND TO NEW OWNER(S)

### Registration of the Transfer of the whole or part of a registered freehold title

(put a cross in the appropriate box)

- Transfer of whole of the registered property to new ownership
- Transfer of part of the registered property to new ownership as shown on the \*plan attached to the Transfer

Date of Transfer Document to be registered

\*Note: Where only part of the land is to be transferred, a plan must be attached to the transfer document indicating the location and extent of the land to be registered. This transfer plan must be in such a form that enables the land to be registered to be identified on the Land Registry Index Map. The transfer plan should be signed as correct by the parties to the transfer

### Address for Service and Notices to be entered on the Register

This box can be left blank where the address to which any correspondence is to be sent is the same as the registered property address shown in Box 3 above.

Where the address of the registered property is not the principal address of any new owner, or where an owner requires that any correspondence or other communication be sent to another address, such other address must be entered in this box. Where the registered property is owned by more than one person any address entered must be associated with the name or names of the owner(s) to which the information refers.

### Capacity (put a cross in the appropriate box)

- To hold the property absolutely
- To hold the property jointly or to the survivor absolutely
- To hold the property in equal undivided shares
- To hold the property in such other capacity as specified:  
(please specify)

**7. REGISTRATION OF A LEASE OR TRANSFER OF A LEASE**

**Transaction** (put a cross in the appropriate box)

- Transfer of whole of an existing registered leasehold property to new ownership
- Registration of a new lease of the whole of the registered property
- Registration of a new lease of part\* of the registered property to new ownership

Date of the Transfer of Lease to be registered

\* NOTE: Where only part of the land is to be leased, a plan must be attached to the Lease indicating the location and extent of the land to be registered. This Lease plan must be in such a form that enables the land to be registered to be identified on the Land Registry Index Map. The Lease plan should be signed as correct by the parties to the transfer

**Premium £**

**Annual ground rent £**

**Address for Service and Notices to be entered on the Register**

This box can be left blank where the address to which any correspondence is to be sent is the same as the registered property address shown in Box 3 above.

Where the address of the registered property is not the principal address of any new owner, or where an owner requires that any correspondence or other communication be sent to another address, such other address must be entered in this box. Where the registered property is owned by more than one person any address entered must be associated with the name or names of the owner(s) to which the information refers.

**Capacity (in accordance with the terms of the Lease)** (put a cross in the appropriate box)

- To hold the property absolutely
- To hold the property jointly or to the survivor absolutely
- To hold the property in equal undivided shares
- To hold the property in such other capacity as specified:  
(Please specify)

**8. REGISTRATION OF NEW BOND(S) OR FINANCIAL CHARGES(S)**

**Date of each Bond or Financial Charge to be registered**

- a)
- b)
- c)

**Full Name of each applicant (Bank or other lender)**

- a)
- b)
- c)

Note: The original Bond(s) or Financial charge(s) to be registered must be submitted to the Land Registrar together with two copies.

**9. CANCELLATION OF AN EXISTING BOND OR FINANCIAL CHARGE**

**Date and reference number of each Bond or Financial Charge to be cancelled**

- a)
- b)
- c)

**Full Name of each applicant (Bank or other lender)**

- a)
- b)
- c)

Note: Confirmation of the discharge or release of any Bond or Financial Charge must be submitted to the Registrar

**10. CREATION, AMENDMENT OR CANCELLATION OF AN ENTRY IN THE LAND REGISTER**  
(other than ownership or a bond or financial charge)

**New entries to be registered**

Date and description of each document creating a new interest to be registered

**Entries to be amended on the Register**

Date and description of each document amending an existing registered interest

**Entries to be cancelled on the Register**

Date and description of each document cancelling an existing registered interest

**11. FEES AND DUTIES**

(see Fees and Duties Notices – enter correct amount against appropriate item)

**Land Registry Fees (payable to States of Alderney)**

To register a new or varied ownership of an existing registered property £

To register, on sub-division of an existing registered property, a new ownership for a new registered title £

To register a Bond or other Financial Charge £

To cancel a Bond or other Financial Charge £

To register any other interest on the Land Register £

To amend an entry on the Land Register £

To cancel an entry on the Land Register £

**Congé (payable to States of Alderney)**

Amount on which Congé is payable £

Percentage rate: %

Congé payable £

**Leasehold Duty (2% payable to States of Alderney; 2-3% payable to States of Guernsey)**

A Return under the Duty on Long Lease Alderney Law 1994 was submitted on:

Leasehold Duty payable £

**Document Duty (payable to States of Guernsey)**

Amount on which Document Duty is payable £

Percentage rate: %

Document Duty payable £

**Land Registry Use Only**

Date Received:  
Date Actioned:  
Input by:  
Checked by:

Comments: